

PRPS

PENNSYLVANIA

Recreation & Park Society

RECREATION & PARK

FACILITY

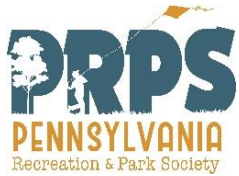


REOPENING & RE-ENGAGING

March 5, 2021

RECOMMENDATIONS

IN CONCURRENCE WITH STATE & NATIONAL GUIDANCE



Empowering recreation and park professionals and citizen advocates to enhance life-enriching services for all Pennsylvanians.

Park and recreation professionals provide indispensable personal and community services, and manage infrastructure crucial to protecting community health and resilience.

PRPS offers this guide to best management practices to help reopen vital facilities and re-engage essential services during recovery from the pandemic. *Where these recommendations may differ with local regulations, or future definitive state guidance, PRPS defers to those authorities.*

Health Risk Principles

The risk of exposure and spread of COVID-19 increases based on:

- The **more** people a person physically interacts with
- The **closer** the physical interaction is with others
- The **longer** the physical interaction is with others
- The **greater** the interactions with frequently touched surfaces
- The **environment** in which interaction occurs. Emerging research indicates a lower risk of transmission outdoors.

PRPS is the principal statewide association providing professional development, leadership, advocacy and resources for those working and volunteering in the parks and recreation field, improving environmental, economic, and social health and wellness. prps.org

SUPPLEMENTAL RESOURCES

[The PRPS Pandemic Resource Center](#)

Industry resources for recreation and park management.

- | | |
|---------------------------------------|--|
| Industry Leadership | Governmental Directives |
| Management Guidance | Subject-Specific Resources |
| Downloadable Graphics | Path to Recovery Framework |

[PRPS COVID Research and Data](#)

Pennsylvanians' Perceptions of COVID-19 and of Diversity, Equity, and Inclusion for Local Park and Recreation Services (2020).

PowerPoint Slides Recording of Presentation Published Results

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Athletics & Activities

DAY CAMPS		
Groups & Capacity	Indoor facilities can operate at 50% of their maximum occupancy. Keep the same children in group with the same staff, all day, each day, limited intermingling of groups. All campers from the local area (city, town, county, community). 36 sq. ft. per person represents social distancing. Seek to maintain 6 ft. distance whenever possible.	ACA COVID Resource Center for Camps (Jan 22, 2021)
Sanitation & Cleaning	Clean and disinfect frequently touched surfaces throughout the day; create set times for each day. Use of shared objects (art supplies, mats toys, games, etc.) should be limited and cleaned between use. Maintain daily opening and closing sanitation to ensure cleanliness.	5 tips on How to Reopen Your Camp Safely in 2021 (Feb 22, 2021)
Hygiene	Teach and reinforce frequent, proper handwashing. If soap and water is not available, use hand sanitizer with >60% alcohol. Require use of masks by staff and older campers wherever possible. Personal items should be contained and remain separate from other children's belongings.	PRPS Supplement to CDC Childcare Decision Tree
Transportation	Avoid activities such as field trips. If transport vehicles are used, drivers should practice all safety actions and protocols. Frequently touched surfaces should be cleaned after each trip. Create social distance between campers in vehicles.	CDC Youth Programs and Camps Readiness and Planning Tool
Check-in/ out Procedures	Staff greets child at designated entrance or car (no parents should enter facility), perform wellness check, and sign the child in. Upon pickup, staff will meet and verify authorized adult, release child and sign them out. If possible, use contactless check-in/check-out procedures with digital tools.	CDC Suggestions for Youth and Summer Camps (Jan 4, 2021)
Programming	Activities should encourage physical distancing. Prioritize outdoor activities. Ensure adequate supplies to minimize sharing of high-touch materials to the extent possible (e.g., assign art supplies or other equipment to a single camper), or limit use of supplies/equipment to one group of campers at a time, and clean and disinfect between use. Limit larger group activities in time and numbers. Implement staggered use in communal spaces, and frequently clean high touch surfaces. Increase ventilation as much as possible. Have a contingency plan in case of sickness among children and staff.	Video: CDC Stay Safe at Summer Camp
Food & Beverage	Campers should bring their own meals when feasible, and eat in separate areas within small group. Use disposable utensils and ensure that non-disposable items and areas sanitized properly. If food is provided, offer pre-packaged boxed or bagged lunch for each participant. Avoid food sharing.	PA DoH Updated Order Requiring Universal Face Coverings (Nov 17, 2020)
Visitors	Limit nonessential visitors, volunteers, and activities involving external groups or organizations as much as possible, especially those who are not from the local area.	PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Notes	Develop and publicly post a Health & Safety Plan following CDC guidance prior to start of program. Post signs in highly visible locations that promote protective measures and describe how to stop the spread.	
GOLF		
Groups & Capacity	Standard golf operations naturally provide conditions favorable for physical distancing.	CDC Parks, Sports, and Recreation (Dec 31, 2020)
Golf Facilities	Interior golf shop area may open for restrooms, food, beverage and transactions at 50% occupancy if area is suitable within social distancing guidelines. Modify shop area to increase physical space where feasible. Require use of masks by staff and customers whenever indoors.	CDC Considerations for Youth Sports Administrators (Dec 31, 2020)
Sanitation & Cleaning	Clean and sanitize frequently touched surfaces and restrooms at the beginning and end of each shift. Maintain daily opening and closing sanitation schedule to ensure that all items are cleaned. Supply employees and visitors with materials to clean hands and cover coughs.	CDC Playing Sports (Dec 31, 2020)
Hygiene	Reinforce frequent and proper handwashing for staff and require use of masks. When possible, limit phone and computer use to a single individual and sanitize between users.	

Transportation	Clean and sanitize golf carts after each use. Individual cart use may be available but not required.	USGA Guidance in Applying Golf's Rules and Posting Scores During COVID-19 (Jun 24, 2020)
Check-in/ out Procedures	Online Payments and Tee-time bookings are encouraged through the course website, a third- party vendor, or by calling the Golf Shop. In person payments may be permitted.	
Programming	Tee times scheduled to encourage social distancing. Individual cart use may be available. Large events are restricted.	
Food & Beverage	Only get-and-go, pre-packaged items available for purchase. No indoor seating or loitering permitted. All purchases are to be consumed on the golf course.	
Visitors	Spectators are permitted; maintain detailed visitor log of all persons entering facility.	

CONTACT SPORTS: Baseball, Fastpitch & Softball

Groups & Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, 20% outdoors, regardless of venue size. Vulnerable populations should not attend.	CDC Parks, Sports, and Recreation (Dec 31, 2020)
Scheduling	Games and practices scheduled with 15-min buffer between to prevent overlap of participants. Stagger start times so no more than half of the complex is changing over at a time. Games may be played to completion. For youth sports, consider staging clinics or within team scrimmages instead of playing games with other teams to minimize exposure. Players/families/ spectators should be instructed not to show up to fields more than 40 minutes before game time	
Hygiene	Clean hands before and after practice, games and sharing equipment. Wear a mask that covers nose and mouth when distancing cannot be maintained. Sanitize frequently touched surfaces, equipment, or gear with wipes before and after use. Ensure adequate supplies to promote healthy hygiene.	CDC Playing Sports (Dec 31, 2020)
Equipment	If possible, participants should bring their own equipment to limit shared equipment. Sanitize and wipe off shared equipment before and after use.	PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Minimizing Contact	Maintain 6 ft. distance whenever possible. Players should not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	
Player Areas	Batting team may have half of the team in the dugout, utilizing 6 ft. distancing. The other half is outside the field, keeping 6 ft. distancing.	
Signage	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	
Spectators	Limit non-essential visitors, spectators and volunteers. Ensure they wear masks and maintain physical distancing. Spectators should bring their own seating or portable chairs when possible. If there is a game or practice prior to your event, families and spectators are encouraged to stay in their vehicles or at recommended social distances until the start of their game to prevent overcrowding of spectator spaces and walkway.	

CONTACT SPORTS: Basketball & Volleyball

Groups & Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, 20% outdoors, regardless of venue size. Vulnerable populations should not attend.	CDC Parks, Sports, and Recreation (Dec 31, 2020)
Scheduling	Games and practices scheduled with 15-min buffer between to prevent overlap of participants. Stagger start times so no more than half of the complex is changing over at a time. Games may be played to completion. For youth sports, consider holding clinics or within team scrimmages instead of playing games with other teams to minimize exposure.	CDC Playing Sports (Dec 31, 2020)
Hygiene	Clean hands before and after practice, games, and sharing equipment. Wear a mask that covers nose and mouth. Sanitize frequently touched surfaces, equipment, or gear with wipes before and after use. Ensure adequate supplies to promote healthy hygiene.	PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)

Equipment	If possible, participants should bring their own equipment to limit shared equipment. Sanitize and wipe off shared equipment before and after use.	
Minimizing Contact	Maintain 6 ft. distance whenever possible. Teams may switch sides each volleyball set. Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	
Player Areas	Additional benches, chairs or other equipment may be added for substitutes to encourage physical distancing.	
Signage	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	
Spectators	Limit non-essential visitors, spectators and volunteers. Ensure they wear masks and maintain physical distancing. Spectators should bring their own seating or portable chairs when possible. If there is a game or practice prior to your event, families and spectators are encouraged to stay in their vehicles or at recommended social distances until the start of their game to prevent overcrowding of spectator spaces and walkway. Vulnerable populations should stay home.	
CONTACT SPORTS: Concessions & Complexes		
Staffing	3 staff people per concession allowed. Extra maintenance staff available for additional cleanings. All wear masks and maintain appropriate distancing.	
Menu	No self-serve options. Condiments upon request.	
Payment	If possible, employ cashless and preorder options.	
Hygiene	Hand sanitizers made available for staff and public at registers. Disinfect registers before and after each shift. Service counters and other high touch areas disinfected frequently; minimum every 2 hours.	
Customer Lines	Ground lines display 6 ft. distancing. Patrons expected to comply.	
Restrooms	Restrooms shut down and sanitized every 4 hours, or every 4 games.	
Gate	Gate collection allowed with precautions. Hand sanitizers available for workers and public at gate table.	
Signage	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	
CONTACT SPORTS: Football & Soccer		
Groups & Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, 20% outdoors, regardless of venue size. Vulnerable populations should not attend.	CDC Parks, Sports, and Recreation (Dec 31, 2020)
Scheduling	Games and practices scheduled with 15-min buffer between to prevent overlap of participants. Stagger start times so no more than half of the complex is changing over at a time. Games may be played to completion. For youth sports, consider holding clinics or within team scrimmages instead of playing games with other teams to minimize exposure.	CDC Playing Sports (Dec 31, 2020)
Hygiene	Clean hands before and after practice, games and sharing equipment. Wear a mask that covers nose and mouth. Wipe off frequently touched surfaces, equipment, or gear with wipes before and after use. Ensure adequate supplies to promote healthy hygiene.	PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Equipment	If possible, participants should bring their own equipment to limit shared equipment. Sanitize and wipe off shared equipment before and after use.	

Minimizing Contact	Maintain 6 foot spacing when possible. Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	
Player Areas	Additional benches, chairs or other equipment may be added for substitutes too encourage physical distancing.	
Signage	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce. One-way signage and/or tape may be removed.	
Spectators	Limit non-essential visitors, spectators and volunteers. Ensure they wear masks and maintain physical distancing. Spectators should bring their own seating or portable chairs when possible. If there is a game or practice prior to your event, families and spectators are encouraged to stay in their vehicles or at recommended social distances until the start of their game to prevent overcrowding of spectator spaces and walkway. Vulnerable populations should stay home.	
OUTDOOR COURTS: Basketball		
Groups & Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, 20% outdoors, regardless of venue size. Vulnerable populations should not attend.	CDC Parks, Sports, and Recreation (Dec 31, 2020)
Hygiene	Clean hands before and after practice, games and sharing equipment. Wear a mask that covers nose and mouth. Wipe off frequently touched surfaces, equipment, or gear with wipes before and after use. Ensure adequate supplies to promote healthy hygiene.	CDC Playing Sports (Dec 31, 2020)
Equipment	If possible, participants should bring their own equipment to limit shared equipment. Sanitize and wipe off shared equipment before and after use.	PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Minimizing Contact	Maintain 6-foot spacing when possible. Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	
Signage	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	
Spectators	Limit non-essential visitors, spectators and volunteers. Ensure they wear masks and maintain physical distancing. Spectators should bring their own seating or portable chairs when possible. If there is a game or practice prior to your event, families and spectators are encouraged to stay in their vehicles or at recommended social distances until the start of their game to prevent overcrowding of spectator spaces and walkway. Vulnerable populations should stay home.	
OUTDOOR COURTS: Disc Golf & Skateparks		
Groups & Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, 20% outdoors, regardless of venue size. Vulnerable populations should not attend.	CDC Playing Sports (Dec 31, 2020)
Equipment	If possible, participants should bring their own equipment to limit shared equipment. Sanitize and wipe off shared equipment before and after use. Players should consider uniquely marking their discs / boards on both the top and the bottom of the discs / boards, thereby helping to identify the owner without the need for someone to touch it to flip it over.	CDC Parks, Sports, and Recreation (Dec 31, 2020)
Minimizing Contact	Maintain 6-foot spacing when possible. Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner. Players should clear their disc from a target before another player putts out. A player should not putt into a target that already has another disc within it. Skateboarders should alternate turns on ramps. Wear a mask that covers nose and mouth when physical distancing cannot be maintained.	Best Practices for PDGA Sanctioned Play During COVID-19 (Mar 1, 2021)
Signage	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Spectators	Spectators allowed. All event staff and participants should use a mask or face covering as a best practice to reduce the spread of the virus. Vulnerable populations should stay home.	

OUTDOOR COURTS: Sand Volleyball		
Groups & Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, 20% outdoors, regardless of venue size. Vulnerable populations should not attend.	CDC Playing Sports (Dec 31, 2020) PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Scheduling	Games and practices scheduled with 15-min buffer between to prevent overlap of participants. Stagger start times so no more than half of the complex is changing over at a time. Games may be played to completion. For youth sports, consider holding clinics or within team scrimmages instead of playing games with other teams to minimize exposure.	
Hygiene	Clean hands before and after practice, games and sharing equipment. Wear a mask that covers nose and mouth. Wipe off frequently touched surfaces, equipment, or gear with wipes before and after use. Ensure adequate supplies to promote healthy hygiene.	
Minimizing Contact	Maintain 6 foot spacing when possible. Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	
Signage	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	
Spectators	Spectators allowed. Vulnerable populations should stay home.	
OUTDOOR COURTS: Tennis & Pickleball		
Groups & Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, 20% outdoors, regardless of venue size. Vulnerable populations should not attend.	PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Scheduling	Games and practices scheduled with 15-min buffer between to prevent overlap of participants. Stagger start times so no more than half of the complex is changing over at a time. Games may be played to completion. For youth sports, consider holding clinics or within team scrimmages instead of playing games with other teams to minimize exposure.	
Hygiene	Clean hands before and after practice, games and sharing equipment. Wear a mask that covers nose and mouth. Wipe off frequently touched surfaces, equipment, or gear with wipes before and after use. Ensure adequate supplies to promote healthy hygiene.	
Equipment	If possible, participants should bring their own equipment to limit shared equipment. Sanitize and wipe off shared equipment before and after use.	
Minimizing Contact	Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	
Player Areas	Additional benches, chairs or other equipment may be added for substitutes to encourage physical distancing.	
Signage	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	
Spectators	Spectators allowed depending on facility space limitations. Vulnerable populations should stay home.	
NON-CONTACT SPORTS: Gymnastics, Dance, Biking, etc.		
Groups & Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, 20% outdoors, regardless of venue size. Vulnerable populations should not attend.	PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Scheduling	Events and practices scheduled with 15-min buffer between to prevent overlap of participants. Stagger start times so no more than half of the complex is changing over at a time.	

Sanitation & Cleaning	Adhere to CDC and industry guidance. Maximize ventilation of indoor facilities when groups are present and conditions permit. Increase ventilation whenever possible.	CDC Playing Sports (Dec 31, 2020)
Hygiene	Apparatuses and frequently touched surfaces are disinfected before and after every class.	
Equipment	Apparatus work is allowed; cover foam pits with a tarp – use is not recommended. Equipment should not be shared when possible and is be sanitized before and after every morning and evening session.	
Minimizing Contact	Activities require physical distancing. Rotations ensure same groups remain together and don't intermix. Amount of individuals allowed in specific areas may be limited to minimize physical distancing.	
Check-in Procedures	Staff greet child and parent at designated area and sign the child in. Personal belongings are placed in the designated area.	
Signage	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	
Spectators	Spectators allowed depending on facility space limitations. Vulnerable populations should stay home.	

Indoor Facilities

GALLERIES, MUSEUMS, ART STUDIOS		
Visitors & Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, regardless of venue size. Vulnerable populations should not attend.	PA Governor COVID-19 Guidance for Businesses (Mar 1, 2021) Frequently Asked Questions for the Governor's and Secretary of Health's Mitigation, Enforcement and Immunity Orders (March 3, 2021) PA DOH Revised Restrictions for Indoor and Outdoor Events (March 1, 2021)
Sanitation & Cleaning	Clean and sanitize frequently touched surfaces and restrooms at the beginning and end of each shift. Maintain daily opening and closing sanitation schedule to ensure that all items are cleaned. Supply employees and visitors with materials to clean hands and cover coughs.	
Hygiene	Provide opportunity for proper handwashing upon check in and place hand sanitizer stations in high traffic locations. Encourage visitor and staff use of masks. Ask guests to limit touching of items in museum for safety. Wear a mask that covers your nose and mouth. Increase ventilation whenever possible.	
Check-in/out Procedures	Staff greets group visitors at designated time.	
Tours	Self-guided.	
Programs	Pre-booking required. Activities should encourage physical distancing. Supplies and equipment should be sanitized between uses and not shared.	
Gift Store	Most popular items displayed behind counter to limit touching. Use plexiglass barriers. Implement touchless and cashless transactions if possible.	
Food & Beverage	No food and drink for museum tours. Food and beverages for programs should be served in individual portions, and utensils should not be shared. Clean and sanitize before and after food consumption.	
Signage	Tours only with pre-booking; how to book; social distancing; restricting touching surfaces.	

GYMNASIUMS, TRACKS, FITNESS STUDIOS		
Groups & Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, regardless of venue size.	PA Governor COVID-19 Guidance for Businesses (Mar 1, 2021) PA DOH Revised Restrictions for Indoor and Outdoor Events (March 1, 2021) CDC Playing Sports (Dec 31, 2020)
Sanitation & Cleaning	Clean and sanitize frequently touched surfaces and restrooms regularly. Maintain daily opening and closing sanitation schedule to ensure all items are cleaned. Supply employees and visitors with materials to clean hands and cover coughs.	
Equipment	Limited sharing of equipment. Must be cleaned and sanitized after every use.	
Minimize Contacts	Adhere to group gathering guidelines and 6 ft. physical distancing.	
Hygiene	Provide opportunity for proper handwashing upon check in and place hand sanitizer stations in high traffic locations. Require visitor and staff use of masks. Increase ventilation whenever possible.	
Check-in/out Procedures	Do not use touch pads or sign in sheets. Staff should sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	
Programs	All scheduling can resume, maintaining appropriate physical distancing.	
Food & Beverage	No food allowed in any facility at any time. Sports drinks/water allowed if brought by the patron.	
Non-Participants	No non-participants allowed in the facility. Close all social spaces unless distancing guidelines can be maintained.	
Note	Marketing and signage is important to educate patrons on facility guidelines.	
MULTIPURPOSE MEETING ROOMS		
Groups & Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, regardless of venue size.	PA Governor COVID-19 Guidance for Businesses (Mar 1, 2021) Frequently Asked Questions for the Governor's and Secretary of Health's Mitigation, Enforcement and Immunity Orders (March 3, 2021) PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Sanitation & Cleaning	Clean and sanitize frequently touched surfaces and restrooms regularly. Maintain daily opening and closing sanitation schedule to ensure all items are cleaned. Supply employees and visitors with materials to clean hands and cover coughs.	
Equipment	Clean and sanitize according to CDC guidelines. Limit contact of facility electronics.	
Minimize Contacts	Adhere to group gathering guidelines and 6 ft. physical distancing.	
Hygiene	Provide for handwashing or sanitizing before and after each activity. Increase ventilation wherever possible.	
Check-in/out Procedures	Do not use touch pads or sign-in sheets. Staff should sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	
Programs	Ensure proper time needed between each program/meeting for proper sanitation.	
Food & Beverage	No shared food and beverages. Disposable packaging only.	
Non-Participants	Registered participants only.	

RECREATION & FITNESS CENTERS		
Groups & Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, regardless of venue size. Appointments recommended to control flow.	PA Governor COVID-19 Guidance for Businesses (Mar 1, 2021) Frequently Asked Questions for the Governor's and Secretary of Health's Mitigation, Enforcement and Immunity Orders (March 3, 2021) CDC Guidelines for using Gyms, Fitness Centers, or Studios (Dec 31, 2020) PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Sanitation & Cleaning	Clean and sanitize frequently touched surfaces and restrooms regularly. Maintain daily opening and closing sanitation schedule to ensure all items are cleaned. Supply employees and visitors with materials to clean hands and cover coughs.	
Equipment	Clean and sanitize according to CDC guidelines. Limit contact of facility electronics. Wipe down high touch equipment surfaces after each use.	
Minimize Contacts	Adhere to group gathering guidelines and 6 ft physical distancing.	
Hygiene	Provide for handwashing or sanitizing before and after each activity. Increase ventilation whenever possible. Wear masks that covers nose and mouth.	
Check-in/out Procedures	Do not use touch pads or sign in sheets. Staff should sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	
Programs	Ensure proper time needed between each program/ meeting for proper sanitation. Limit attendance at high intensity training activities. Choose Low intensity activities over high when indoors.	
Food & Beverage	No shared food and beverages. Disposable packaging only.	
Non-Participants	Registered participants only.	
SENIOR CENTERS		
Groups & Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, regardless of venue size.	PA Governor COVID-19 Guidance for Businesses (Mar 1, 2021) Frequently Asked Questions for the Governor's and Secretary of Health's Mitigation, Enforcement and Immunity Orders (March 3, 2021) PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Sanitation & Cleaning	Clean and sanitize frequently touched surfaces and restrooms regularly. Maintain daily opening and closing sanitation schedule to ensure that all items are cleaned. Supply employees and visitors with materials to clean hands and cover coughs. Wear a mask that covers nose and mouth.	
Equipment	Limited sharing of equipment. Must be cleaned and sanitized after each use. Use of shared objects (art supplies, puzzles, games, etc.) should be limited when possible and cleaned between use.	
Minimize Contacts	Adhere to group gathering guidelines and 6 ft physical distancing between people and equipment.	
Hygiene	Provide for handwashing or sanitizing before and after each activity. Increase ventilation whenever possible.	
Check-in/out Procedures	Do not use touch pads or sign in sheets. Staff should sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	
Programs	Modify to eliminate waiting and practice distancing. Avoid crowding at pinch points. Patrons must provide own towels and water bottles.	
Food & Beverage	Kitchens and food service follow industry recommendations.	
Non-Participants	Registered participants only.	
Notes	Since all seniors are vulnerable, vaccination could be made a requirement for participation.	

Outdoor Facilities

PLAYGROUNDS, PAVILIONS		
Ratios & Groups	Open with physical distancing.	PA DOH Revised Restrictions for Indoor and Outdoor Events (March 1, 2021)
Signage	All restrictions and recommendations posted at a minimum at all access points or every 30 ft. around playgrounds and pavilions.	
Hygiene	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing. Reminders to discourage touching of face and covering mouth for sneezes or coughs. Wear a mask that covers nose and mouth when you cannot social distance.	
Programming	No formal programming.	
Notes	Users should supply own hand sanitizer and obey all posted signage.	
OUTDOOR RESTROOMS		
Ratios & Groups	Restrict to one person at a time, with exceptions for same household members.	
Sanitation & Cleaning	Clean and sanitize frequently touched surfaces at regular intervals based on usage.	
Hygiene	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing.	
Signage	Required to include information on dangers, physical distancing, and proper hygiene requirements.	
Supplies	Restock as needed to ensure soap, sanitizer and other supplies are always available.	
Notes	Where possible, prop doors open to allow entry/exit without touching surfaces. Place trash cans inside and outside restroom.	

LARGE VENUES

COMMUNITY GARDENS		
Groups & Capacity	Open with appropriate physical distancing by assigned work schedules, if necessary. Events: limited to 20% capacity outdoors, regardless of venue size. Vulnerable populations should not attend.	PA Department of Health Frequently Asked Questions <i>First Amendment to Order of the Secretary Employee Quarantine, Telework, Retail, Large Gatherings (March 1, 2021)</i> PA DOH Revised Restrictions for Indoor and Outdoor Events (March 1, 2021)
Sanitation & Cleaning	Clean and disinfect tools and all equipment according to CDC guidelines. Provide additional cleaning stations/hand sanitizers at each garden. Post instructions to gardeners to clean produce before use or storage at home.	
Equipment	Equipment must be properly cleaned and disinfected if shared.	
Hygiene	Provide for handwashing or sanitizing before and after each activity.	
Programs	Ensure adequate time is provided between each program/meeting for proper sanitation.	
Food & Beverage	Personal food items may be brought into the garden but may not be shared. Produce may not be shared with anyone other than immediate family of the gardener from his or her garden.	
Visitors	Permitted gardeners and guests may enter and work their garden plots.	
FARMERS MARKETS		
Groups & Capacity	Outdoor business is limited to 75% of the maximum capacity, subject to the distancing requirements among groups. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. Events: limited to 15% capacity indoors, 20% outdoors, regardless of venue size. Vulnerable populations should not attend.	PA Department of Health Frequently Asked Questions <i>First Amendment to Order of the Secretary Employee Quarantine, Telework, Retail, Large Gatherings (March 1, 2021)</i> Farmers Markets and On-Farm Market Guidance (Jan 1, 2021) Guidance for Indoor Farmers Markets Under COVID-19 (Oct 20, 2020) PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Sanitation & Cleaning	Clean and disinfect display stands, tables and all equipment according to CDC guidelines. Provide additional cleaning stations/sanitizers at each vendor display. Post instructions to clean produce before use or storage at home.	
Equipment	No sharing equipment in any area, except for individuals who reside together in adjacent vendor display booths.	
Minimize Contact	Maintain distancing guidelines in all areas. Vendor booths must be 10 ft. apart.	
Hygiene	Provide handwashing/hand sanitizer before and after each produce/product handling.	
Communication	Post signs, provide information on websites and social media to explain changes, delivery options, or extra precautions taken to limit exposure to the coronavirus. For example, instruct customers not to handle food and wear a mask.	
Food & Beverage	Only pre-packaged individual servings of consumable food or beverages may be sold or sampled.	
Visitors	Only permitted vendors may sell produce, food, non-alcoholic beverages, plants and other approved home-crafted products.	

OUTDOOR ENTERTAINMENT: Community Days, Concerts, Festivals, etc.

Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, 20% outdoors, regardless of venue size. Vulnerable populations should not attend.	PA Governor COVID-19 Guidance for Businesses (Mar 1, 2021) PA Department of Health Frequently Asked Questions First Amendment to Order of the Secretary Employee Quarantine, Telework, Retail, Large Gatherings (March 1, 2021) PA DOH Revised Restrictions for Indoor and Outdoor Events (March 1, 2021)
Sanitation & Cleaning	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	
Hygiene	Hand sanitizers available for staff and public. Both permanent and temporary outdoor restrooms should be opened when they can be regularly cleaned, disinfected and regularly stocked with supplies for handwashing.	
Staffing	Extra maintenance staff must be available for additional cleanings. Masks are required for staff.	
Programming	Discourage those who are sick from attending; including electronic messages sent to attendees prior to travel, and requests for those who begin to show symptoms during the event to leave. Ticketed Events: Use social media or third party vendor to help sell online tickets when possible. Create policies that permit participants flexibility for refunds.	
Entry Lines	Provide ground marks to display 6 ft distancing guidelines.	
Sitting Areas	Add cones, taped markers, extra benches, chairs or other equipment to encourage spacing and physical distancing.	
Signage	Encourage handwashing and healthy practices, and describe any rule changes.	

WATER-BASED RECREATION

BEACHES & WATERFRONTS

Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, 20% outdoors, regardless of venue size. Vulnerable populations should not attend.	CDC Model Aquatic Health Code CDC Guidance for Public Beaches –Jan 21 PA Department of Health Frequently Asked Questions First Amendment to Order of the Secretary Employee Quarantine, Telework, Retail, Large Gatherings (March 1, 2021) PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Minimize Contacts	Monitor, enforce distancing, including limiting capacity on the beach. Strategies include: a timed pass system, limit parking spaces and access points, train & deploy beach ambassadors at access points to educate beachgoers about distancing; public service announcements over speakers; use tape or cones to mark 6 ft. intervals in popular areas on boardwalks, beach access points.	
Sanitation & Cleaning	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	
Hygiene	Provide for wash stations, clean restrooms, hand sanitizer, etc. Encourage visitors to wear masks when not in the water.	
Equipment Sharing	Discourage shared equipment outside of same household. Close off certain equipment, including playgrounds, outdoor exercise equip., others difficult to clean, disinfect, or challenging to monitor distancing. Ensure all shared equipment, including rentals, are cleaned and disinfected between uses (chair, umbrellas, kayaks, etc.).	

Food & Beverage	Only pre-packaged individual servings of consumable food or beverages may be sold or sampled.	
Communication	Post clear signage outlining allowable activities, use and enforcement. Ensure public is aware of health and safety measures in place including limits on certain activities and gatherings, encouraging good hygiene, staying home when sick and wearing face coverings. Prepare a plan to reinstate mitigation measures, including closures if the public is not adhering to recommendations or if transmission increases.	
Note	Lifeguards should not be responsible for monitoring physical distancing: they need to focus on water safety.	
LOCKER ROOMS & SHOWERS		
Groups & Capacity	Adhere to group gathering guidelines and 6 ft physical distancing. Considered staged entry to control flow. 36 sq. ft. per person represents social distancing.	
Sanitation & Cleaning	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	
Hygiene	Provide for handwashing or sanitizing before and after each activity. Prop open doors when practical; increase air exchange where possible.	
Check-in/out Procedures	Monitor if applicable.	
Food & Beverage	Not allowed.	
Non-participants	1 adult per underage minor for assistance only.	
MARINAS		
# People/ Boat	Kayaks: 1-2 Paddleboards: 1 Canoes: 3 Pedalboats: 2-4	PA Department of Health Frequently Asked Questions <i>First Amendment to Order of the Secretary Employee Quarantine, Telework, Retail, Large Gatherings (March 1, 2021)</i>
Visitor Flow	Outdoor business is limited to 75% of the maximum capacity.	
Sanitation & Cleaning	Clean and sanitize boats, paddles and lifejackets prior to first rental, and every time they are returned. Clean and sanitize frequently touched surfaces at regular intervals based on usage.	
Hygiene	Reinforce frequent and proper handwashing for staff. Adhere to CDC cleaning and sanitizing standards and industry specific guidelines.	
Transportation	Clean and sanitize boats, paddles and lifejackets after each use.	
Check-in/out Procedures	Require online payments and boat rentals are required. In-person payments not permitted.	
Food & Beverage	To eliminate cash and payment transactions at the facility, offer a beverage add-on with online reservations.	
POOLS, INDOOR & OUTDOOR		
Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, 20% outdoors, regardless of venue size. Consider appointments or staged entry to control flow.	CDC Model Aquatic Health Code

Sanitation & Cleaning	Clean and disinfect every programming space every 4 hours according to CDC guidelines. Provide cleaning stations in every programming space. Clean each area pre and post use at all contact points.	CDC Guidance for Public Pools, Hot Tubs and Water Playgrounds (Feb 1, 2021) Frequently Asked Questions for the Governor's and Secretary of Health's Mitigation, Enforcement and Immunity Orders (Mar 3, 2021) PA Department of Health Frequently Asked Questions First Amendment to Order of the Secretary Employee Quarantine, Telework, Retail, Large Gatherings (March 1, 2021) PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Equipment	Limit equipment use during recreational swim. Relax restrictions on programming usage, but still cleaning and disinfecting after each class lesson.	
Minimizing Contacts	Resume instructor supported swim lessons, If personal contact is allowed. Water fitness partner work can resume. Stagger use (or limit occupancy) of shared spaces such as the pool, bathrooms, locker rooms and breakrooms. Stagger end and start times of swim lessons and aquatic classes. If feasible, establish a separate entry and exit to the facility.	
Hygiene	All employees are encouraged to wear PPE and wash hands frequently. Patrons are required to wear masks when social distancing is not possible. Based on facility specific protocols, encourage head to toe cleansing showers.	
Check-in/out Procedures	Touch pads or sign in sheets should not be used. Staff should sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	
Programming	Resume instructor supported swim lessons, If personal contact is allowed. Water fitness partner work can resume.	
Food & Beverage	No food allowed in any facility at any time. Sports drinks/water allowed if brought by the patron.	
Non-participants	Follow facility guidelines regarding viewing participants in a program. Utilize designated areas for viewing for aiding with cleaning protocols. Limit any non-essential visitors, volunteers and activities.	
Notes	Lifeguards should not be responsible for monitoring distancing: they must focus on water safety. Educate patrons on risks, new facility guidelines. See locker rooms & showers section for additional information.	
SPLASHPADS & AQUATIC STRUCTURES		
Capacity	Operations: 50% max. capacity, subject to distancing requirements. Where no National Fire Protection Assn (NFPA) capacity is published, establish at 67/1000 sq. ft. (50% = 33/1000 ft.). Events: limited to 15% capacity indoors, 20% outdoors, regardless of venue size. Vulnerable populations should not attend. Informative signage.	CDC Model Aquatic Health Code PA Department of Health Frequently Asked Questions First Amendment to Order of the Secretary Employee Quarantine, Telework, Retail, Large Gatherings (March 1, 2021) PA DOH Revised Restrictions for Indoor and Outdoor Events (Mar 1, 2021)
Signage	All restrictions and recommendations posted at a minimum at all access points or every 30 ft. around playground.	
Hygiene	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing. Reminders to discourage touching of face and covering mouth for sneezes or coughs.	
Programming	No formal programming.	
Notes	Users should supply own hand sanitizer and obey all posted signage	